

Application for Client Access Support account

Last updated: June 2024

CELA's [Client Access Support](#) program is designed for professionals who support people with print disabilities to access CELA's alternate format collection. These roles include, but are not limited to:

- Rehabilitation: Vision Loss Rehabilitation staff, Speech and Language Pathologists, Occupational Therapists
- Social support: Social Workers, retirement residence or long-term care staff
- Educational support: private tutors, daycare staff

Educators in a primary, secondary or post-secondary institution may register for [CELA's Educator Access program](#). If you are unsure which program to register for, please call us at 1-855-655-2273, x 2 or email members@celalibrary.ca to ask.

How to register

CELA services are offered through participating [public libraries](#) for their patrons with print disabilities. To apply for a Client Access Support account:

1. Provide a valid public library card number from a [CELA member library](#).
 - a. If you are a resident in Quebec, provide a valid library card number from Bibliothèque et Archives nationales du Québec (BAnQ).
2. Complete pages **2 and 3** of the form below and email to members@celalibrary.ca.

Once we receive your application form, we will create a CELA account for you and will email your library account number and password.

Client Access Support Application

Name of public library:

Public library barcode number:

Number of individuals that you expect to support:

First name:

Last name:

Job title:

Name of organization:

Address:

City:

Province or territory:

Postal code:

Work telephone:

Work email (required):

Preferred language of communication (English/French):

Please continue to the **next page** to complete and sign CELA's Privacy Policy and Terms of Use.

CELA's Privacy Policy and Terms of Use

Please read and sign. Applications will not be processed without a signature.

Books and other reading materials in the CELA library (celalibrary.ca) are for the exclusive use of persons with perceptual disabilities, as defined in the Canadian Copyright Act.

More specifically, a print disability can be a:

- Learning disability: An impairment relating to comprehension
- Physical disability: The inability to hold or manipulate a book
- Visual disability: Severe or total impairment of sight or the inability to focus or move one's eyes

My signature below confirms that I understand and agree with the purpose of the Client Access Support Program which is intended to develop the knowledge and skills of individuals registered for CELA service so they can use the service independently, or to act as an intermediary for individuals who need assistance accessing the service.

I understand that I may use my Client Access Support account to borrow or download physical or electronic materials in order to train individuals with print disabilities to use the service or to assist them in accessing CELA library materials. CELA may suspend or terminate my access to its collections and services without prior notice if I engage in conduct that CELA believes violates its [Terms of Acceptable Use for Client Access Support](#).

Applicant's signature:

Date: